

**LaGuardia Community College
First Year Academies and ePortfolio
Action Plan for Participation in the Integrative Learning Project**

Activities and Outcomes

What is your current timeline for project activities over the three years? (Be sure to include assessment plans.)

The First Year Academies and ePortfolio at LaGuardia are in the midst of implementation. ePortfolio will begin its fourth year at the college in September 2004. The First Year Academies will enter their second pilot year in September 2004. By the end of the ePortfolio grant in 2005, we anticipate having a structure in place that enables all 12,000 matriculated students to begin and maintain their ePortfolios, adding material to the ePortfolio throughout their career. The First Year Academies will be fully operational—with each first year student sorted into an Academy and enrolled in an Academy coordinated curriculum—by the Fall of 2005.

As we continue to roll out these projects, experimenting and revising our implementation plans, we have assessed our work through surveys and the Community College Student Survey of Engagement. We will continue to use these measures of assessment. Additionally, we anticipate that our Assessment Committee will begin to review student ePortfolios for Program Assessment beginning in Spring 2005. This process will evolve as the Assessment Committee and the ePortfolio and First Year Academies work together.

What challenges will you need to address, and what strategies do you have in mind for addressing them?

We are particularly concerned about the sheer size of these projects. Both ePortfolio and the First Year Academies require significant institutional change, marking clear transitions in how we interact with students and how we engage them in the classroom. We are concerned with the roll out, ensuring that all LaGuardia students have access to these programs and with sustainability once the grant funding for these projects ends.

What are the key resources that you intend to explore? (These could include relevant projects on your own or other campuses, literature, consultants, etc.)

We want to explore: the literature of general education assessment, learning community literature and First Year Experience literature.

How will you know whether your project has succeeded? What outcomes for student learning are you aiming for? Are there additional changes you hope to see on campus?

Products

What do you want to work on or produce during the meeting in July?

During our meeting in July, we would like to spend our time in three ways: meeting with other colleges to learn about the ways we can push our project further; researching and reviewing pertinent materials on assessment, First Year Experience and Learning Communities; and strategizing ways to roll out the Academies and ePortfolio.

What can your project contribute to the work of others (tools, faculty development materials, materials for students, models for workshops, publications, on-line project site, etc.)?

We can share student ePortfolio examples, a history of ePortfolio and our project-building process, articles on LaGuardia's First Year Experience program, projected models for the Academies, and a discussion of the challenges and promises of diversity in an educational system.

What documents or materials have you on hand already that you might share with the Integrative Learning Project participants? Please provide links if they are available on the web.

<http://www.eportfolio.lagcc.cuny.edu>
<http://www.lagcc.cuny.edu/lc/overview.html>

Participation

What are the roles and responsibilities of your team members (documenting work on this project, calling meetings, connecting with groups on campus, etc.)? Please include all members of your team, not only those who will be attending the 2004 summer institute.

Paul Arcario—responsible for coordinating the project at the institutional level, connecting it with the Assessment process and with the student services portion of the project (registration, academic advising, etc.)

Bret Eynon—responsible for connecting ePortfolio and First Year Academies, facilitating faculty work groups, managing grant money

Nakiso Maodza—responsible for the ePortfolio project

Maureen Doyle—primarily responsible for ePortfolio faculty development

J. Elizabeth Clark—primarily responsible for First Year Academy faculty development

Nancy Gross—primarily responsible for ESL and First Year Academy faculty development

What is your strategy for communicating your work to relevant groups on campus?

We distribute information through faculty-based groups like the College Senate, Professional Staff Meetings, Instructional Staff Meetings, and Opening Sessions for faculty.

Whom outside the team have you involved in developing this plan?

The college president, Gail O. Mellow; the Vice-President for Academic Affairs, John Bihn; The First Year Academy Coordinators